

## DRAFT MINUTES OF URSWICK PARISH COUNCIL

### From the meeting held on Thursday 31<sup>st</sup> March 2011 at Stainton Recreation Hall

Present: Cllr. J Keen (JK) (Chairman), Cllr. J. Winder (JW) (Vice chair), Cllr. N. Cowsill (NC), Cllr. G. James (GJ), Cllr. P. Rixom (PR), (DS), Cllr. J O'Donovan (JO), Cllr Denise Westfield (DW), Dr. P. Attree (Clerk).

Cllr. Janet Willis (Cumbria County Council).

PC Mike Hearn

#### 1. Apologies for absence

Cllr. D. Stubbs – sickness; Cllr N. Cowsill apologies for lateness.

**RESOLVED:** that the apologies be noted and the reasons noted.

#### 2. Declarations of interest

The following declarations of interest were made: D. Westfield – member Tarn Association and neighbour of Coot development site; N Cowsill – grazing rights Stainton Village Green, Woodside Cottage, Bardsea planning application; J. Winder – Little Urswick Village Green; G. James - Tarn Association, Coot and Bankfield planning application; J O'Donovan – Woodside Cottage, Bardsea planning application.

#### 3. To sign as a correct record the minutes of the meeting held on 17<sup>th</sup> February 2011.

**RESOLVED:** that the minutes of the meeting held on 17<sup>th</sup> February 2011 be signed by the Chairman as a true record.

#### 4. To note the progress on items for action agreed at previous meetings, not on today's agenda.

Cllr. G. J. noted that a new Tree Preservation Order (TPO) is to be put into operation at Daisy Hill, Great Urswick, for three replacement sycamore trees, which are to be of substantial size and set five metres back from the wall. The Council was not notified of the outcome of the proposal for the tree works as this was not a requirement. GJ noted that the TPO process is changing to bring it into line with the planning application system.

**Action: Clerk to write to South Lakeland District Council to clarify new system for TPOs.**

The Chairman raised the issue of the damage to the limestone pavement at the new driveway opened onto Hooks Lane, near Urswick.

**Action: Clerk to write to SLDC to clarify who is to be held responsible for the damage.**

*Minutes subject to approval at the next meeting*

5. Public Forum: Questions, comments or concerns from any local resident. **NB.** The Council may wish to consider a matter in more detail at a later date before making a full response.

A member of the public raised the issue of a lack of concern on the part of other agencies for the infrastructure of Urswick Parish. GJ suggested that the Council invite the cabinet member for Highways at Cumbria County Council to the next Council meeting to explain how things are expected to improve with the 'Better Highways' system.

**Action: Clerk to identify cabinet member for highways at Cumbria County Council and invite them to UPC meeting on May 19<sup>th</sup>.**

6. Report from Police on any matters of local concern and /or interest to Councillors and residents.

PC Mike Hearn reported on behalf of Cumbria police. He noted that crime is very low in the Parish, although the public should be cautious about leaving windows and doors open in the lighter evenings, as this may lead to an increase in burglaries. PC Hearn reported an increase in the theft of heating fuels, for example from holiday let properties.

Cllr. Janet Willis asked whether a member of the public should approach anyone seen to be allowing their dog to foul. PC Hearn replied that this may be inadvisable, as the person may become violent or aggressive. However if the person's name and/or address was known the police would be willing to speak to them on the matter. The police do prosecute for dog fouling and there is a fixed penalty.

7. Reports from District and County Councillors on matters of interest to Councillors and residents.

Cllr Janet Willis spoke about the forthcoming district council elections on 5<sup>th</sup> May 2011. She mentioned the 'Big Shout' Facebook website which councillors can access and ask to be a 'friend'. This is aimed at involving young people in local politics.

Cllr Willis also reported on progress on the No 10 bus route. At present it is up to local councillors and the bus operator to identify ways to keep the route operational – finding £54000 in costs/savings. A meeting is to be held on 6<sup>th</sup> April with officers at Cumbria County Council to discuss the issue. A discussion took place in which all members agreed to express their disappointment at the County Council's withdrawal of support for the bus route, and stressed the need to find a sustainable solution.

DW proposed that the Council write to the leader of Cumbria County Council asking him to help support efforts to retain the service.

**Action: Clerk to write to the leader Cumbria County Council**

8. Planning Applications and Decisions

1. The Council's response to the following applications was noted:

*Minutes subject to approval at the next meeting*

SL/2011/0129

Woodside Cottage, Bardsea

Single storey side extension, raising roof to provide accommodation at 2<sup>nd</sup> floor level and formation of dormer windows

SL/2010/1014

Greenbank Gardens, Little Urswick

Replacement dwelling and new garage

SL/2010/0182

Bankfield Hall and the Coot, Church Road, Great Urswick

Bankfield Hall site – erection of 12 bedroom annexe to be used in association with Bankfield Hall, including parking and new vehicular access; conversion of stable to provide wedding chapel with glazed link to pavilion; erection of 12 holiday chalets with parking, paths and landscaping. Coot site – demolition of existing buildings and erection of 7 dwellings, including new vehicular access.

Cllrs GJ and DW spoke at the South Lakeland District Council planning committee to present the Council's objections to the proposed Coot development. The outcome of the meeting was that the application was deferred to a later date. Cllrs GJ and DW proposed to hold a meeting with Kate Lawson at the SLDC planning department to discuss the key issues.

**RESOLVED: Cllrs. GJ and DW form a working group to take the matter forward.**

SL/2011/0144

East View, Little Urswick

Renovation of workshop, woodstore and summer house

2. Decisions on the following applications were noted:

SL/2010/1082

Blue Ridges, Bardsea

Two Storey Rear extension and raising ridge height of main roof of dwelling

SL/2010/0918

GRANTED WITH CONDITIONS

The Reading Room, Neales Row, Great Urswick.

Sub-division of dwellings to form two self-contained dwellings

GRANTED WITH CONDITIONS

SL/2011/0020

Whitwood, Bardsea

Single storey rear extension to existing detached garage

GRANTED

*Minutes subject to approval at the next meeting*

9. Tarn Association. Report on anything of concern and/or interest to Councillors and residents in particular.

No member of the Tarn Association was present at the meeting. The clerk read out a letter to the Council received from Martin Stables, chairman of the Tarn Association, dated 18<sup>th</sup> March 2011. The chairman then outlined the circumstances that have led to the current difficulties between the Parish Council and the Tarn Association. A discussion followed.

**RESOLVED:** clerk to write to the trustees of the Tarn Association, acknowledging receipt of the letter from Martin Stables, expressing councillors' reservations about the proposals in the letter, and suggesting a meeting on 24<sup>th</sup> May at 7.30pm at the General Burgoyne Inn.

**RESOLVED:** Cllr GJ to collate a history of the correspondence to date between the Parish Council and the Tarn Association, to facilitate obtaining advice from CALC about how best to proceed. This will be circulated to other council members for comment.

**Action: Clerk to write to TA trustees; GJ to collate history of correspondence.**

10. To consider Council's response to withdrawal of Cumbria County Council's support for rural bus service no 10 (Barrow to Ulverston via Stainton, Little Urswick and Great Urswick)

Discussed earlier in the meeting (item 7).

11. Drains & Drainage. DS/GJ

Nothing to report.

12. Local Area Partnership update.

See item 13 below.

13. LAP Tourist Information boards – update on progress PR

Cllr PR reported that he had received design ideas from BB Designs, which were under consideration. He asked for a council member to take over as representative for the LAP meetings.

14. Parish notice boards GJ

GJ stated that it would be useful to have a general notice board in the Parish and enquired whether there was space outside Urswick Parish Room. PR replied that there was no space available.

*Minutes subject to approval at the next meeting*

15. Bardsea public conveniences – update on closure. JK/JA

NC suggested that the Council consider the option of providing a portaloos if problems arise due to the closure of the toilets.

**RESOLVED:** to take no further action at this time.

**Action: Clerk to write to South Lakeland District Council to advise.**

16. Footpaths, posts and styles around the Parish. JK/JA

JK reported that no funding is currently available.

17. South Lakeland Local Development Framework – consultation re land allocations. GJ

GJ noted that the maps for Great Urswick showed a shift in the proposed development area on the northern side of the Tarn, from the middle of the road to the Tarn edge.

**Action: Clerk to write to SLDC to query changes.**

18. To note confirmation of byelaws with respect to Urswick Tarn and verges known as the Landings, the Hagg and the Croft, and decide on any action

DW noted that the byelaws are currently displayed on the Council's website.

**RESOLVED:** to obtain quotations for two signs displaying the main points of the byelaws, one at the Croft and one at the Landings, Great Urswick.

**Action: DW to contact sign providers for quotations.**

19. To consider request for donation to Urswick Church holiday club 2011

**RESOLVED:** to provide a donation of £250. (Local Government (Miscellaneous Provisions) Act 1976, S19)

20. To approve the terms of reference for the internal audit for the year 2010-2011

**RESOLVED:** to approve the terms of reference for the internal audit.

21. To authorise payment of bills and expenses received since the last meeting.

**RESOLVED** that the following accounts be paid:

J Keen, refund of heating costs	£5.00	<b>Clerk's expenses Feb-Mar 2011</b>	
Clerk's salary Feb 2011	£285.36	Broadband allowance	£20.00
Clerk's salary Mar 2011	£285.36	Printer cartridge	£19.99
PAYE Jan – Mar 2011	£228.20	Stamps	£7.68
CALC – clerk's induction courses	£48.00	Car mileage 56 x 65p	£36.40

*Minutes subject to approval at the next meeting*

<b>TOTAL expenses</b>	<b>£84.07</b>	CALC annual subscription	£254.50
H Wicks (Lindal) Ltd. Skip hire	£85.00	Red Abbey annual web hosting	£144.00
Petty cash float	£25.00	Urswick Holiday club donation	£250.00
Room Hire (Stainton)	£15.00		

## 22. To note correspondence received and decide on any response required.

The following items of correspondence were noted.

Invitation to launch event Cumbria Choice; NALC Communities in action – conference & exhibition; Envirolink - Renewable energy advice for Cumbrian Farms; Great Urswick Post Office – consultation on service re-opening; Urswick history walks; E mail from B Abbott re payment of £800 shown in minutes of Parish Council for 17 Feb 2011; Urswick Village design statement – e mail from Voluntary Action Cumbria re funds allocated; Cumbria affordable warmth project 2010-2013; E mail from Manjushri Kadampa Meditation centre requesting support for grant application; Cumbria County Council - Training for community volunteer projects; Cumbria CVS State of the Sector conference; South Lakeland District Council – TPO 228, 2011 Land adjacent to Woodlands Great Urswick, confirmation of order; E mail from Kate Lawson SLDC, re Hooks Lane limestone pavement; CALC circular March 2011; Cumbria CVS – Your News; SLDC - Property naming – barn adjacent to Brow View, Great Urswick; Lakes Alive season, Birkrigg Common 2-5 June 2011 – **Action – clerk to write to organisers suggesting that this event is inadvisable in the Birkrigg area**; E mail from Graham Nicholson SLDC re decision on TPO 99, 1994, Daisy Hill, Great Urswick; E mail from Amanda McCleery re update on potholes; Our Green Heritage – invitation to apply for funding Northern Flood conference; Make the most of land and environment free seminar; Low Furness & Ulverston neighbourhood forum – summary of meeting on 9<sup>th</sup> March 2011; Letter from M Stables dated 18<sup>th</sup> March 2011 re meeting with Tarn Association.

## 23. To receive items for the agenda for the next meeting.

Tree pruning on Stainton village green  
Caravan on P. Stables' land.

## 24. Date and time of next meeting.

AGM Thursday 19<sup>th</sup> May 7.00pm  
Followed by Thursday 19<sup>th</sup> May at 7.30pm, Bardsea School Room

PA 8<sup>th</sup> April 2011

*Minutes subject to approval at the next meeting*

*Minutes subject to approval at the next meeting*