

## DRAFT MINUTES OF URSWICK PARISH COUNCIL

**From the meeting held on Thursday 23<sup>rd</sup> June 2011**

### Urswick Parish Room

Present: Cllr. J Keen (JK) (Chairman), Cllr. B. Abbott (BA), Cllr. N. Cowsill (NC), Cllr. G. James (GJ), Cllr. J. O'Donovan (JO), Cllr. D. Westfield (DW), Dr. P. Attree (Clerk).

District and county councillors: Cllr. Janet Willis, Cllr James Airey.

1. Apologies for absence

Cllr J. Winder – on holiday; Cllr. D. Stubbs – prior engagement.

**RESOLVED: that the apologies be noted and the reasons noted.**

2. Declarations of interest

The following declarations of interest were made: Cllr. D. Westfield – planning application for the Coot and Bankfield (SL/2010/0182)

3. To authorise the chairman to sign as a correct record the minutes of the Annual General Meeting and the ordinary meeting held on 19<sup>th</sup> May 2011.

**RESOLVED: that the minutes of the Annual General Meeting and the ordinary meeting held on 19<sup>th</sup> May 2011 be signed by the Chairman as a true record.**

4. To note the progress on items for action agreed at previous meetings, not on today's agenda.

None.

5. Public Forum: Questions, comments or concerns from any local resident. **NB.** The Council may wish to consider a matter in more detail at a later date before making a full response.

A question was asked by a member of the public about the planting of new trees at Daisy Hill under the Tree Preservation Order. The Clerk replied that the arboriculturist had been contacted and that the matter would be followed up. It was also noted that Holmhurst Cottage in Great Urswick is for sale and that the parking situation would need to be monitored. A member of the public commented that they were pleased to see that White Ghyll Lane in Bardsea had been resurfaced.

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6. Report from Police on any matters of local concern and /or interest to Councillors and residents.  
None received.

7. Reports from District and County Councillors on matters of interest to Councillors and residents.

Cllr Janet Willis noted that bus service No 510 was the subject of an article in the North West Evening Mail. She stated that to be self- funding the service would require 75 passengers a day. A new timetable is to be introduced on 4<sup>th</sup> July 2011 and leaflets will be delivered to householders in the area to inform them of changes. A number of Parish Councillors volunteered to distribute the leaflets.

8. Planning Applications and Decisions

1. To confirm the Council's response to the following applications (on which councillors' comments/objections forwarded to the planning officer at SLDC by the clerk):

SL/2011/0313

8 Kirk Flatt, Great Urswick

Erection of single storey extension

SL/2010/1014

Greenbank Gardens, Little Urswick

Replacement dwelling and new garage (additional information and plans)

SL/2010/0182

Bankfield Hall and the Coot, Church Road, Great Urswick

Bankfield Hall site – erection of 12 bedroom annexe to be used in association with Bankfield Hall, including parking and new vehicular access; conversion of stable to provide wedding chapel with glazed link to pavilion; erection of 12 holiday chalets with parking, paths and landscaping. Coot site – demolition of existing buildings and erection of 7 dwellings, including new vehicular access. (amended plans)

A report on the above planning application, outlining the Council's objections, was produced by Cllr. G. James and sent to SLDC by the Clerk. Cllr D. Westfield is to attend the forthcoming planning meeting to represent the Council and state their objections to the proposal. The Clerk read out a response from Cumbria Highways to a letter from Cllr. GJ, regarding the traffic problems the development may produce, in particular the need for a new roundabout at Bankfield entrance.

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2. To note decisions on the following applications:

SL/2011/0229

Mid Town Farm, Great Urswick

Single storey detached garage

GRANTED with conditions

SL/2011/0264

Burnsmead Farm, Little Urswick

Siting of free-standing photovoltaic panels

GRANTED with conditions

SL/2011/0225

Clerk Beck House, Church Road, Great Urswick

Re-instatement of first floor level in barn

GRANTED with conditions

SL/2011/0208

Woodhead Bungalow, Hooks Lane, Wood Head, Ulverston

Replacement dwelling, detached garage and store and new vehicular access

GRANTED with conditions

SL/2011/0144

East View, Little Urswick

Renovation of workshop, woodstore and summer house

GRANTED with conditions

9. Tarn Association. To consider the trustees of the Tarn Association's response to a letter from the Council dated 23<sup>rd</sup> May 2011, regarding the lease.

The Clerk read out an e mail dated 21<sup>st</sup> June 2011 from Mr. B. Rawlinson, a trustee of Urswick Tarn Association, in which the trustees accepted the Council's offer to meet. Martin Stables, a trustee of Urswick Tarn Association, questioned Cllr G. James about the appearance of boulders on the Landing and the cutting of grass around benches. Mr. Stables made strong objections to councillors carrying out maintenance work to the Tarn without prior liaison with the Tarn Association. The Chairman pointed out that the Tarn Association was currently not carrying out the work and had informed the Council that the committee had dissolved. Cllr. James agreed to remove the boulders in question.

The Chairman proposed to invite the trustees of the Tarn Association to a meeting on Tuesday 5<sup>th</sup> July at 8.00pm at the General Burgoyne Inn in Great Urswick.

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**RESOLVED: Clerk to write to the trustees of the Tarn Association to invite them to a meeting with the Council on 5<sup>th</sup> July 2011.**

10. To receive an update on drains and drainage. DS/GJ  
None

11. To receive an update on the refurbishment of the parish railings (GJ)  
The refurbishment of the first section of the railings between Urswick Recreation Hall and Hooks Lane is now completed at a cost of approximately £240 for materials.  
**Action: Cllr G. James to liaise with the probation service re the remaining works in the Parish.**

12. To receive an update on the Local Area Partnership and discuss flooding 'hotspots' in the Parish (NC).  
Cllr. N. Cowsill agreed, in collaboration with other councillors and local residents, to identify flooding hotspots and remedial work required, and feed back the information to the Local Area Partnership. Cllr J. Willis will approach a highways engineer to obtain expert opinion.  
**Action: Cllr. N. Cowsill to identify flooding hotspots and inform the Local Area Partnership.**

13. LAP tourist Information boards – to receive an update on progress (GJ)  
GJ reported on a further meeting with the design company regarding the design chosen by councillors. The boards are in the process of being finalised.

14. Byelaws for Urswick Tarn - to receive an update on obtaining quotations for signs at the Croft and the Landings (DW)  
DW reported that signs are priced by the number of words and lines. A perspex sign containing key points from the byelaws (e.g. no fishing, no boating, no swimming, no cycling) would cost approximately £35 plus VAT – not including a post.  
**Action: Cllr D. Westfield to obtain a mock-up of a byelaws sign for Council's consideration.**

15. To discuss the bonfire at the Landing in November 2011.  
The Chairman (JK) raised the difficulties of mess, insurance and potential liability involved with a bonfire on Council-owned land. It was agreed that the Clerk should

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obtain advice from the Council's insurers and CALC regarding responsibility for the bonfire.

**Action: Clerk to obtain advice and report back to next Council meeting.**

16. To discuss the condition of the verges in Bardsea village (BA, JO)

Cllr. B. Abbott reported that Cumbria County Council Highways department have cut 18 inches off the verges, on the hill from Bardsea to the Coast Road and on the Coast Road itself. He had personally checked the verges in the village and not found anything justifying a complaint. Cllr. J. O'Donovan stated that there is a problem with the road leading to Well House, which is narrow and overgrown and difficult for pedestrians to negotiate. Cllr. N. Cowsill stated that the County Council can force landowners to trim anything overhanging a footway. The Chairman (JK) suggested that Cllr. O'Donovan report the matter to the CCC Highways department.

17. To discuss a blocked footpath in Adgarley (NC).

Cllr N. Cowsill reported that the footpath is now cleared.

**RESOLVED.**

18. To approve the Council's accounting statement and annual governance statement for the year ended 31 March 2011 (see attachments).

**RESOLVED: The Council approved the accounting statement and annual governance statement for the year ended 31 March 2011.**

19. To approve the revised rent for the Bus Station, Coastal Road, Bardsea.

**RESOLVED: The Council approved the revised rent and the Clerk and the Chairman signed the agreement.**

20. To discuss the Council's potential financial contribution to the running of Bardsea toilets. (Discussed at item 7)

Cllr J. Airey reported that a meeting had been held with local business people and councillors. The Chairman (JK) restated the Parish Council's position – that it did not wish to be directly involved in running the toilets. JA stated that a committee had been formed named the Bardsea Beach Toilets Committee, a constitution drawn up and a draft lease negotiated with SLDC; he requested support for the toilets from the Parish Council. Cllr. GJ asked about a budget. JA replied that a rough budget was about £4000 for the summer season. The Clerk explained the amount of Council precept funding available for the toilets for 2010-2011 and 2011-2012. A discussion

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then followed about the amount of financial support that the Council should provide for the upkeep of Bardsea toilets.

Proposal put forward that the Council contribute £825 to Bardsea toilets for the 2011-2012 financial year – to be revisited in September 2011 to decide on a contribution from the 2012-2013 budget.

Amendment moved that sum contributed be increased to £1370. Vote on the amendment lost.

The original proposal was carried by a majority vote.

**RESOLVED: Council to contribute £825 to the upkeep of Bardsea toilets – matter to be revisited in September 2011.**

Cllr. N. Cowsill volunteered to represent the Council on the toilets committee.

21. To authorise payment of bills and expenses received since the last meeting.

**RESOLVED that the following accounts be paid:**

<b>Clerk's expenses May 2011</b>		G. James – Paint for railings	£56.98
Broadband allowance	£10	Clerk's salary - May 2011	£285.36
Printer cartridge	£19.99	PAYE on clerk's salary	£235.40
Postage	£4.90	Urswick PCC – room hire	£12
<b>TOTAL</b>	<b>£34.89</b>	G James – Paint for railings (authorised 19/5/2011)	£192.90

22. To note correspondence received and decide on any response required.

The following items of correspondence were noted:

E mail dated 9<sup>th</sup> June 2011 from Julie Tate, re Harmonic Fields; E mail dated 7<sup>th</sup> June 2011 from Cumbria County Council re library consultation; SLDC agenda for Standards Committee 14 June 2011; CALC circular June 2011; E mail dated 6<sup>th</sup> June 2011 from CALC re Neighbourhood Planning Front Runners; E mail dated 6<sup>th</sup> June from CALC re Natural England coastal paths; E mail dated 3<sup>rd</sup> June from David Hughes, senior monitoring and enforcement officer, Cumbria CC, re damage to limestone pavement, Hooks Lane; E mail dated 4<sup>th</sup> June from Karl Wild, Little Urswick Village Green Association re maintenance payment received from Urswick PC; Update on Headlands to Headspace Heritage Lottery Bid; E mail from SLDC re Code of Conduct training for members; E mail dated 27 May 2011 from Graham Nicholson, arboculturist, re Daisy Hill TPO: **Action – Clerk to keep under review**; E mail dated 19 May 2011 re Low Furness & Ulverston Neighbourhood Forum meeting; NFO annual review 2010; Friends of the Lake District Annual Review 2010; E mail dated 19 May 2011 from CALC re housing survey; Copy of e mail dated 23 May 2011 from Alan Dewar to J. Willis re highway

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maintenance in Bardsea; Letter from CALC requesting nominations for a parish representative for South Lakeland Local Committee; North West Evening mail – request for local news items; Notification pre- planning application from Savills for erection of a single turbine at Harbarrow Farm, Stainton with Adgarley: **Action – Clerk to summarise objections/comments from councillors**; SLDC presentation on library services review; SLDC presentation on street cleansing; SLDC presentation on big society and localism; Letter from D. Whitehead, highways control officer, Cumbria County council, re planning application SL/2010/0182 – Bankfield Hall site; Letter from Cumbria Highways re public rights of way annual programme; E mail from B Rawlinson, Urswick Tarn Association, dated June 21 2011, re proposed meeting with Urswick Parish Council.

23. To receive items for the agenda for the next meeting.

Tarn Association

Bonfire

24. Date and time of next meeting.

Thursday 4<sup>th</sup> August, Stainton Recreation Hall, 7.30pm

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