

# MINUTES OF URSWICK PARISH COUNCIL

From the meeting held on Thursday 11<sup>th</sup> April 2013

Stainton Recreation Hall, 7.30pm

**Present:** Cllr. J. Keen (Chairman), Cllr. N. Cowsill, Cllr. G. James, Cllr. J. Kilty, Cllr. D. Westfield, Cllr. J. Winder (Vice Chairman), Dr. P. Attree (Clerk).

District and County councillors: Cllr. J. Willis

Members of the public – 4.

**1. Apologies for absence**

Cllr. J. O'Donovan, Cllr. D. Stubbs, Dist/County Cllrs. J. Airey, C. Airey.

**RESOLVED: that the apologies be noted and the reasons noted.**

**2. Declarations of interests**

Cllr. J. Keen declared a non-pecuniary interest in item 9a (SL/2013/0204), and Cllr. J.

Winder declared a non-pecuniary interest in item 14.

**3. Requests for dispensations**

None.

**4. To authorise the chairman to sign as a correct record the minutes of the meeting held on 28<sup>th</sup> February 2013.**

**RESOLVED: that the minutes of the meeting held on 28<sup>th</sup> February 2013 be signed by the Chairman as a true record.**

**5. To note progress on matters not on today's agenda – for report and observation only (items requiring a decision to be placed on agenda of next meeting).**

The Clerk reported a grant received from the Local Area Committee for £400, to repair Skeldon Moor Railings. Cllr. G. James reported on a forthcoming meeting with the Environment Agency re water levels in the Tarn. It was noted that an enforcement notice has been served by SLDC on the owner of the Daisy Hill site, Great Urawick regarding reinstatement of the wall. The enforcement period is from 6<sup>th</sup> May 2013 to 6<sup>th</sup> November 2013. Cllr. J. Kilty reported on the overgrown section of footpath at Bardsea – she has checked the land ownership and the owner is to determine responsibility for cutting the brambles. Cllr. J. Willis reported re Birkrigg Common that South Lakeland District Council has funding only for urgent repairs, but will inspect the area.

**6. Public Forum: Questions, comments or concerns from any local resident.** NB. The Council may wish to consider a matter in more detail at a later date before making a full response.

*Draft minutes 11<sup>th</sup> April 2013 – to be confirmed at next meeting*

A member of the public raised issues regarding a) the broken 20mph speed limit sign on Coopers Lane, Bardsea; b) potholes in the car park on Bardsea foreshore and opposite Mill House, and c) purchase of land on Bardsea foreshore.

**Action: Clerk to report to SLDC on items a) and b) above.**

A member of the public raised the problem of speeding on the Coast Road, Bardsea. Cllr. J. Willis noted that the speed of traffic has been monitored by the Police. The Local Area Partnership provided an additional Speed Indicator Device. Cllr. Willis offered to follow up the issue.

Members of the public raised concerns about the Council's clearance of brambles at the Landing site; in particular the negative impact on wildlife. Cllr. D. Westfield stated that the pile of brambles was checked before burning and that no wildlife was harmed. The Chairman confirmed this. It was suggested by a resident that the Council carry out no further maintenance at the Landing until the end of the season, and that a public forum be arranged to discuss future action. Cllr. G. James noted that, in April 2012, the Council consulted local residents about the plan for the Tarn and surrounding areas; suggestions for change were then incorporated into a revised plan. Cllr. N. Cowsill noted the need to strike a balance between care for local wildlife and improving access to the Tarn for residents. Objections were also raised about the proposed spraying of the Landing area with herbicide. Cllr. James stated that he had consulted with Cumbria Wildlife Trust on this issue (see item 10). A resident also reported a problem with glass on the Landing. Cllr. James stated that it was in the Tarn Plan to cover the glass with topsoil and sown with meadow grass in the future. Cllr. Westfield noted that the Council welcome public support in maintaining the Tarn area. In response, a member of the public offered to help thin trees where necessary.

**7. Report from Police on any matters of local concern and /or interest to Councillors and residents.**

The Clerk read an e mail from the PCSO Helen Madden regarding a speeding vehicle recently reported in Urswick. The owner of the vehicle had been visited by Police officers and advised. An e mail was also received from PCSO Paul Harris which noted broken windows and unauthorised entry at the Coot and Bankfield Hall sites. Police patrols have been increased in the area. Other issues reported to the Police include sheep on the A5087 at Bardsea, nails in car tyres at Great Urswick, an increase in heating oil thefts, and thefts of agricultural machinery.

**8. Reports from District and County Councillors on matters of interest to Councillors and residents.**

Cllr. D. Westfield asked a question about the recycling of cardboard and plastic. Cllr. J. Willis replied that a trial is to be carried out by SLDC.

**9. a) To consider the Council's response to the following planning applications:**

SL/2013/0204, Land to rear of 3 Church Road, Great Urswick, Ulverston. Erection of animal shelter/hide

The Council did not object to this application in principle, as it replaces a similar structure. However the issue of drainage of waste from the site needs to be clarified.

**Action: Clerk to contact SLDC re drainage issue.**

SL/2013/0189, The Old Mill, Coast Road, Bardsea. Change of use from art gallery to part of dwelling

No objections.

**b) To note decisions on the following applications:**

SL/2013/0031, 6 Slop Lane, Stainton with Adgarley, Rear conservatory and car port to side

**GRANTED with conditions**

10. **To receive an update from the Tarn working group and agree any actions. (GJ/DS/DW).**  
 Re the Landing – Cllr. G. James is to obtain a quote for mowing from the Council's current contractor in order to control brambles and nettles. The item is to be included on the next agenda. Cllr. D. Westfield noted that the boating launch site at the Croft requires maintenance. It was noted that a hedge on Council land at the Croft needs to be maintained to one metre in height – this is the responsibility of the householder.  
**Action – Clerk to contact householder to request that hedge should be reduced to one metre at end of growing season.**
11. **To authorise temporary repairs to the path to the fishing pegs at the Tarn. (GJ)**  
 Cllr. G. James will obtain a quotation for the work – item to be placed on next agenda.
12. **To authorise edging work to be carried out on the footpath between the junction with Hooks Lane and Church Road and Kirk Flatt. (GJ)**  
**RESOLVED: The Council resolved to accept the quotation of £240 from Red Syke Ground Care to carry out the work. (Open Spaces Act 1906, s15)**  
**Action – Clerk to contact Red Syke to arrange.**
13. **To receive an update on the Local Area Partnership (NC).**  
 None – meeting forthcoming.
14. **To decide on Public Liability and property insurance for Little Urswick Village Green Association (Clerk).**  
 The issue of Public Liability Insurance was discussed. The Clerk reported that the Association consider that mowing of the Green to be a low-risk activity and it was willing to continue maintenance without such insurance. The Clerk noted that the Association has property insurance for the two new mowers.  
**RESOLVED: The Council resolved that the two mowers belonging to Little Urswick Village Green Association be removed from the Council's insurance policy from the renewal date of 1<sup>st</sup> June 2013.**  
**Action - Clerk to action.**
15. **To review the Council's risk assessment for 2013-2014.**  
**RESOLVED: The Council resolved to accept the risk assessment for 2013-2014.**
16. **To review the Council's insurance for 2013-2014.**

**RESOLVED: The Council resolved to make no changes to the existing insurance policy on renewal at 1<sup>st</sup> June 2013 (with the exception of removing the two mowers as per item 14 above).**

**17. To review the terms of reference for the Council's internal audit for the year 2012-2013.**

**RESOLVED: The Council resolved to accept the terms of reference for the Council's internal audit for the year 2012-2013.**

**18. To approve the Council's Statement of Internal Control.**

**RESOLVED: The Council resolved to approve the Statement of Internal Control for the year ending 31<sup>st</sup> March 2103.**

**19. To agree payments in accordance with the budget as listed in the report provided.**

**RESOLVED: that the following accounts be paid:**

Post Office - PAYE Jan-Mar 2013 £222.20	CALC – Local Cllrs' course £50.00
Clerk's salary Mar 2013 £296.12	Stainton Recreation Hall—room hire 11/4 £10.00
Clerk's expenses Mar 2013 £13.50	

**20. To note correspondence received and decide on any response required (Clerk).**

The following items were noted:

E mail from resident re clearance of underbrush at the Landing, Urswick Tarn; South Lakeland Local Development Framework Land Allocations Development Plan Document – consultation on the updated Schedule of Proposed Main Modifications to the DPD; Cumbria Trading Standards Community Support and Advice Service; CALC survey re contacts with local police; Red Syke Ground Care re grass cutting contract; Planning Enforcement Officer SLDC re Woodend Bungalow, Urswick; Walney Extension Offshore Wind Farm project design update; Report to Parish and Town Councils within the South Lakeland District by the Parish Remuneration Panel; CALC 155<sup>th</sup> District Meeting – agenda for 7<sup>th</sup> March 2013; CALC circulars March & April 2013, Locality funding for Neighbourhood plans; Survey re future of Quality Council Scheme; Information from John Dyer, SLDC re New Homes Bonus funding for projects; Friends of the Lake District Whole Valley Planning Tool Kit; West of Duddon Sands Offshore Windfarm newsletter Spring 2013; Local Area Partnership actions from meeting held on 24<sup>th</sup> January 2013; Ulverston Foodbank on the move; SLDC Council Plan 2013-2017 and Five Year Strategy 2010-2015 (2012/2013 Review); Police and Crime Commissioner for Cumbria – introduction and The Police and Crime Plan 2013-2017; Low Furness & Ulverston Neighbourhood Forum summary of meeting on 19<sup>th</sup> Feb 2013; SLDC Standards Committee 9 April 2013 – agenda; Morecambe Bay NHS Foundation Trust stakeholder and staff survey; Dept. for Communities and Local Govt. survey.

*Draft minutes 11<sup>th</sup> April 2013 – to be confirmed at next meeting*

**21. To receive items for the agenda for the next meeting.**

Stainton with Adgarley– provision of defibrillators

Stainton with Adgarley – to discuss renewal of surface to path outside Stagger Inn

To discuss arrangements for North Lonsdale Agricultural show

To approve revision of the Council's grass-cutting contract to include the Landing, and additional strip on Church Road

Condition of Little Urswick phone box

To authorise expenditure for temporary repairs to the path to the fishing pegs at the Tarn.

**22. Date and time of next meeting.**

Thursday 23<sup>rd</sup> May 2013, at Bardsea School Room, at 7.30pm.

**Immediately preceded by the Annual General Meeting at 7.15pm**

**PA 17<sup>th</sup> April 2013**