

# MINUTES OF URSWICK PARISH COUNCIL

**From the meeting held on Thursday 11<sup>th</sup> July 2013**

**Urswick Parish Room, 7.30pm**

**Present:** Cllr. J. Keen (Chairman), Cllr. N. Cowsill, Cllr. J. Kilty, Cllr. D. Westfield, Cllr. J. Winder (Vice Chairman), Dr. P. Attree (Clerk).

District/County councillors: Cllr. J Airey, Cllr. J. Willis.

PCSO H. Madden

Members of the public - 2

**1. Apologies for absence**

Cllr. G. James, Cllr. J. O'Donovan.

**RESOLVED: that the apologies be noted and the reasons noted.**

**2. Declarations of interests**

Cllr. D. Westfield declared a non-pecuniary interest in item 9 on the agenda.

**3. Requests for dispensations**

None.

**4. To authorise the chairman to sign as a correct record the minutes of the meeting held on 23<sup>rd</sup> May 2013.**

**RESOLVED: that the minutes of the meeting held on 23<sup>rd</sup> May 2013 be signed by the Chairman as a true record.**

**5. To note progress on matters not on today's agenda – for report and observation only (items requiring a decision to be placed on agenda of next meeting).**

The Clerk reported progress on the following items:

- Condition of telephone boxes in Little Urswick and Stainton reported to BT.
- Condition of a tree (under a Tree Protection Order) at Daisy Hill, Great Urswick reported to South Lakeland District Council.
- SLDC's contractors contacted regarding repairs to car parks on Bardsea foreshore.
- Travellers camping at Bardsea reported to police (matter resolved).

Cllr. J. Winder reported on a meeting he attended regarding the development and extension of Urswick Parish Room. It was agreed that the Clerk should send the Parochial Church Council a letter of support and a grant application form.

**ACTION- Clerk to action.**

*Draft – to be confirmed at next meeting*

6. **Public Forum: Questions, comments or concerns from any local resident.** NB. The Council may wish to consider a matter in more detail at a later date before making a full response.

A member of the public raised concerns about environmental problems at Bardsea; in particular lack of maintenance to roads and footpaths, public health issues, and the problem of travellers and unauthorised camps on Bardsea foreshore and Birkigg Common. Cllr. J. Airey addressed the question of public health responsibility at County Council. PCSO H. Madden clarified current legislation on unauthorised camping. She will also check informal car parks near to Birkigg Common.

A member of the public queried the extent of grass-cutting at the Landing. Cllr. Westfield noted that, after removal of the brambles, Cumbria Wildlife Trust advised that cutting the Landing was deemed a more acceptable approach than spraying. This was received and approved at two Parish Council meetings. The Clerk noted the Council's decision to approve grass-cutting at the Landing (minutes 23 May 2013, item 14). Cllr. Westfield stated that she will check the boundary of the area.

7. **Report from Police on any matters of local concern and /or interest to Councillors and residents.**

PCSO H. Madden noted crime statistics for the Parish for June 2013, which included reports of theft, assault, speeding, and animals on the highway. Speeding reduction remains a community priority.

Discussion of **item 15** on the agenda was brought forward. The Clerk outlined the options for reducing dog fouling in the area. It was agreed to increase information and education for the public via posters and stickers to be obtained from 'Keep Britain Tidy'. PCSO H. Madden is also to report problem areas in the Parish to the warden service.

**Action – Clerk to obtain campaign materials from 'Keep Britain Tidy' and distribute.**

8. **Reports from District and County Councillors on matters of interest to Councillors and residents.**

Cllr. J. Airey noted that the grass verges on the Coast Road have been cut (in response to a complaint from a member of the public).

Cllr. J. Willis stated that funding is available for road repairs in Urswick, which will be assessed with the County Council Highways department. Cllr. J. Winder noted that the road to the top of Little Urswick Green is in need of repair.

9. **a) To consider/confirm the Council's response to the following planning applications:**

SL/2013/0413, Land at Bardsea Business Park, Cooper Lane, Bardsea  
Change of use from general industrial premises (Class B2) to storage of caravans (Class B8)

**No objections**

5/2013/9001, Low Furness CE Primary School, Church Road, Great Urswick  
Creation of hard surfaced parking bays

**No objections**

- b) To note decisions on the following applications:**

SL/2013/0189, The Old Mill, Coast Road, Bardsea  
Change of use from art gallery to dwelling.

*Draft – to be confirmed at next meeting*

**GRANTED with conditions**

SL/2013/0244, Tanah Lot, Great Urswick

Rear extension with roof terrace and extended chimney stack and erection of new jetty to Great Urswick Tarn

**GRANTED with conditions****10. To receive an update from the Tarn working group and agree any actions. (DS/DW)**

Cllr. D. Westfield reported that the fishing pegs need clearing of weeds – boats will be required for this task. £100 has been collected from fishing licences issued at the Tarn.

**11. To authorise expenditure for temporary repairs to the path to the fishing pegs at the Tarn. (DW)**

Cllr. D. Westfield noted that this work will be required after the weeds have been cleared (see item 10) and water levels have dropped. Item to be included on the next agenda.

**12. To authorise the construction of a walkway to connect the fishing peg to the shore on Urswick Tarn.**

It was noted that Cllr. D. Stubbs has offered to carry out this task. Approval for the cost of materials to be included on the next agenda.

**13. To receive an update on the Local Area Partnership (JuK).**

None.

**14. To discuss pavement maintenance in Stainton with Adgarley (NC).**

Cllr. N. Cowsill noted the unkempt appearance of some pavements in Stainton with Adgarley. It was agreed that she would provide the Clerk with an outline of the problem areas and a quotation for maintenance then be obtained. Item to be included in next agenda.

**15. To discuss dog fouling in the Parish and agree any actions.**

See item 7.

**16. To discuss the condition of the war graves in Urswick churchyard (JK/Clerk).**

Councillors were provided with a copy of a letter from a member of the public regarding the condition of the war graves. Cllr. J. Keen has contacted the Commonwealth War Graves Commission, whose Regional Supervisor is to visit the site and recommend an appropriate course of action.

**Action: Clerk to respond to member of the public to advise.**

**17. To discuss potential community projects for funding in the current financial year.**

The following items were discussed:

New mower for Stainton Green. Cllr. N. Cowsill to provide quotations at next meeting. Information board at the Landing (suggestion from Cllr. G. James). Councillors are in favour of following up this option.

30mph (or 20mph) flashing signs for each village in the Parish (suggestion from Cllr. G. James) – considered too expensive for the Council's budget.

*Draft – to be confirmed at next meeting*

Cllr. J. Kilty suggested that in future financial years a community consultation should be carried out to identify spending priorities.

**18. To authorise the purchase of the new edition of Arnold-Baker's 'Local Council Administration' at a cost of £60 (Clerk).**

**RESOLVED: the Council resolved to approve the purchase.**

**19. To receive the Council's quarterly accounting statement as at 30<sup>th</sup> June 2013 (Clerk).**

**RESOLVED: To receive the Council's quarterly accounting statement as at 30<sup>th</sup> June 2013.**

**20. To agree payments in accordance with the budget as listed in the report provided (Clerk).**

**RESOLVED: that the following accounts be paid:**

Post Office Ltd – PAYE Apr-Jun	£222.00	J. Winder – refund masonry paint	£8.99
Clerk's salary May-Jun	£592.24	Urswick PCC – room hire 11/7	£10.00
Clerk's expenses May-Jun	£54.18	J. Keen – refund railings paint	£116.04
Jacksons Metal Products – Skeldon Moor railings	£400.00		

**21. To note correspondence received and decide on any response required (Clerk).**

The following items were noted:

South Lakeland District Council re condition of tree at Daisy Hill, Great Urswick; invitation to SLDC training events on localism; Local Area Partnership (LAP) notes of meeting held on 25<sup>th</sup> April 2013, agenda for meeting to be held on 18<sup>th</sup> July 2013; invitation to presentation on development of Parish Room Urswick; Dept for Communities and Local Government – ministerial statement re local planning and onshore wind; 2 e mails from members of the public in appreciation of Council's work at Landing area of the Tarn; CALC – feedback on parish councils' contact with local police; CALC – discussion with Electricity North West re footway lighting; JPT Photography and Graphic Design – note of link to Council's website on tourist information app; CALC circulars June, July 2013, notification and agenda of District Ass. meeting to be held on 26<sup>th</sup> September 2013, minutes of meeting held on 13<sup>th</sup> June 2013; Nurture Lakeland re small grant scheme; invitation to stand for election as Public Governor of University Hospitals of Morecambe Bay Hospital Trust.

**22. To receive items for the agenda for the next meeting.**

Stainton pavement maintenance  
Stainton Green mower

*Draft – to be confirmed at next meeting*

Repairs to the path to the Tarn fishing pegs  
Materials for construction of a walkway at Tarn

**23. Date and time of next meeting.**

Thursday 15<sup>th</sup> August 2013, at Stainton Recreation Hall, 7.30pm.

**PA 16<sup>th</sup> July 2013**