

## **MINUTES OF URSWICK, BARDSEA AND STAINTON PARISH COUNCIL**

**From the meeting held on Thursday 24<sup>th</sup> May 2018**

**Stainton Recreation Hall, 7.30pm**

Present: Cllr. L. Birchall, Cllr. P. Bolt, Cllr. D. Chamberlain, Cllr. N. Cowsill, Cllr. J. Hannah, Cllr. J. Winder (acting Chairman), Dr. P. Attree (Clerk).

District/County councillors: Cllr. A. Butcher, Cllr. J. Willis.

Members of the public: 2.

**1. To receive and approve apologies for absence.**

Apologies for absence were received from Cllrs. J. Keen. M. Turner, C. Airey, & J. Airey.

**RESOLVED: that the apologies be accepted and the reasons noted.**

**2. Declarations of interests**

**To receive declarations by elected and co-opted members of interests in respect of items on this agenda.**

None.

**3. Requests for dispensations**

None.

**4. To authorise the Chairman to sign as a correct record the minutes of the meeting of the Council held on 12<sup>th</sup> April 2018.**

**RESOLVED: that the minutes of the meeting held on 12<sup>th</sup> April 2018 be signed by the Chairman as a true record.**

**5. To note progress on matters not on today's agenda – for report and observation only (items requiring a decision to be placed on agenda of next meeting).**

The Clerk noted that the Environment Agency has sprayed the knotweed at Urawick Tarn. A faulty street light in Main Street, Bardsea has been reported.

Cllr. Birchall reported that a quotation for removal of the tree at St. Mary's Garth has been received, should residents wish to pay for its removal. A further quotation is awaited.

6. **Public Forum: Questions, comments or concerns from any local resident.** NB. The Council may wish to consider a matter in more detail at a later date before making a full response. Mr. R. Wilson spoke about item 12 on this agenda. He explained that the proposed research dive would be in three stages, 1) to photograph the bottom of the tarn and the water plants; 2) to collect water plants, record the depth of collection, and identify (this will help to understand the diversity of plant life in the Tarn and assess its health); and 3) to identify springs at the Tarn base. Fishermen will be informed when the dives are to take place, to minimise disruption. Copies of the forthcoming research reports will be provided to the Council.

Cllr. Chamberlain noted a problem at the Tarn with a large amount of dead vegetation floating on the surface. The Environment Agency are testing to try to identify the nature and source of the problem. The weed is not thought to be toxic in nature, but Cllr. Chamberlain urged that divers in the Tarn should be cautious. She will liaise with Mr. Wilson as more information becomes available.

Mr. Wilson expressed concern about the lack of toilet facilities for fishermen at the Tarn and consequent fouling of the reeds by a few. Cllr. Bolt agreed to speak to them about this.

7. **Report from Police on any matters of local concern and /or interest to Councillors and residents (for information only).**

The following report was received from the Police:

#### **CRIME FIGURES**

Crime figures can be obtained via the Cumbria Police Website:

<https://www.cumbria.police.uk/Your-Area/Your-area.aspx>

Alternatively use the following link:

<https://www.police.uk/>

#### **INCIDENTS OF NOTE**

- 2 x concerns for welfare – all in order);
- 1 x burglary other than a dwelling (theft of quad bike);
- 1 x anti-social behaviour (Great Urswick park – all in order)
- 2 x highway obstruction – sheep/lambs;
- 1 x suspicious vehicle – all in order;
- 1 x theft of cash (offender known to aggrieved);
- 4 x road traffic accidents – (1 x tractor and trailer over turned on highway, 3 x 2 vehicles with minor damage and no injury).

#### **CRIME PREVENTION**

- Community Speed Watch - regular sessions continue with volunteers;
- Joint Partnership Patrols with SLDC Enforcement;
- Police desk sessions continue at the parish Rooms on a monthly basis.

**8. Reports from District and County Councillors on matters of interest to Councillors and residents (for information only).**

Cllr. Willis reported on an update from Highways on the work to be carried out at Cross-A-Moor. She noted that the Highways improvements at Low Furness School may be carried out in the next financial year, and that the road markings work is currently completed in the Parish. Councillors reported a number of faint 'give way' markings in the Parish, while adjacent to Bardsea Leisure Park the white line marking is off centre. Speeding in villages – it was noted that a new traffic officer is to be employed in the area, and a ticketing officer may accompany the Community Speed Watch volunteers.

**9. a) To consider/confirm the Council's response to the following planning applications:**

SL/2018/0202: Land at Wadhead Hill, Cooper Lane, Bardsea. Two chalet lodges – amended plans.

The Council had no further observations.

SL/2018/0344: Woodview Cottage, Hooks Lane, Little Urswick. Alterations, raising of roof to provide first floor accommodation.

No objections in principle, although concerns were noted about neighbours' privacy.

**b) To note decisions on the following planning applications:**

SL/2017/0335. Land adjacent to Daisy Hill Cottage, Great Urswick.

Appeal Ref. APP/M0933/W/17/3186066 – Planning Inspectorate.

**APPEAL REFUSED.**

**10. To receive an update from the Tarn working group and agree any actions.**

See item 6 above.

Cllr. Chamberlain reported that D. Stubbs has cleared the 'swims' in front of the fishing pegs at the Tarn. This will need to be repeated. There are currently high numbers of ducklings and nesting coots on the Tarn.

**11. To consider replacement of a fishing peg with disabled access on Urswick Tarn.**

It was agreed to postpone discussion of this item until the next meeting.

**12. To approve a dive in Urswick Tarn by Furness Diving Club, for research purposes.**

**RESOLVED: The Council resolved to approve the dive in Urswick Tarn by Furness Diving Club.** (see item 6 above)

**13. To discuss the parking area at the Landing, Urswick Tarn, including replacement of the waste bin.**

The waste bin at the Landing has been replaced, courtesy of J. D. Gorman. It was agreed that plans for the extension of the car park should be brought to the next meeting.

**14. To receive an update on the Local Area Partnership (LAP).**

None.

**15. To agree five extra cuts of the grass at the Croft, Great Urswick, at a total cost of £100.**

It was agreed, after discussion, to approve five extra cuts of the grass at the Croft, Great Urswick, at a total cost of £100. It was also noted that the grass cutting at the Landing had fallen short of the agreed area. It was thought that the contractor's equipment failure might be responsible for this, so it was agreed to review as the season progresses.

**RESOLVED: The Council resolved to approve five extra cuts of the grass at the Croft, Great Urswick, at a total cost of £100. (Highways Act 1980, s96 (5))**

**16. To approve the Council's new 'Data Breach Policy' and 'Use Your Own Device Policy'.**

The Council agreed to adopt the 'Data Breach Policy' and 'Use Your Own Device Policy'.

**17. To approve the Council's internal audit review parts 1 and 2 for 2018.**

**RESOLVED: The Council resolved to approve the internal audit review parts 1 and 2 for 2018.**

**18. To discuss the appointment of a Data Protection Officer.**

The Clerk explained that an amendment to the new data protection regulations meant that the Council was not obliged to appoint an external Data Protection Officer. It was agreed that the Clerk would be responsible for ensuring the Council's compliance with the new regulations.

**19. To receive the Council's accounts and budget report for the financial year ending 31 March 2018.**

**RESOLVED: The Council resolved to receive the accounts and budget report for the financial year ending 31 March 2018.**

**20. To approve the Council's Certificate of Exemption for the Annual Governance and Accountability Return, for the financial year ending 31<sup>st</sup> March 2018.**

**RESOLVED: The Council resolved to approve the Certificate of Exemption for the Annual Governance and Accountability Return, for the financial year ending 31<sup>st</sup> March 2018.**

**21. To approve the Council's Annual Governance Statement for the financial year 2017-18.**

**RESOLVED: The Council resolved to approve the Annual Governance Statement for the financial year 2017-18.**

**22. To approve the Council's Accounting Statements for 2017-18.**

**RESOLVED: The Council resolved to note the report from the internal auditor and approve the Accounting Statements for 2017-18.**

**23. To authorise payment of the Council's annual subscription to the Cumbria Association of Local Councils.**

**RESOLVED: The Council resolved to authorise payment of the annual subscription to the Cumbria Association of Local Councils.**

**24. To agree payments in accordance with the budget as listed in the report provided.**

**RESOLVED: the Council resolved that the following accounts be paid:**

|  |         |
|--|---------|
| Clerk's salary Apr 2018                  | £341.64 |
| Clerk's expenses Apr 2018                | £43.74  |
| CALC subscription 2018/19                | £297.00 |
| Zurich Municipal – insurance premium     | £470.06 |
| Atkinson Memorials – war memorial repair | £318.00 |
| HMRC PAYE underpayment                   | £260.67 |
| Stainton Rec Hall – room hire 24/5       | £10.00  |
| J.D. Gorman – new waste bin              | £22.40  |

**25. To note correspondence received and decide on any response required.**

Correspondence received since the last meeting was noted.

**26. To receive items for the agenda for the next meeting.**

To discuss extending the car park at the Landing.

To receive an update on the Tarn vegetation.

To discuss the provision of a new fishing peg with disabled access on Urswick Tarn.

**27. Date and time of next meeting.**

Thursday 28<sup>th</sup> June 2018, Bardsea School Room, 7.30pm.

PA 30<sup>th</sup> May 2018