

Minutes of the Annual Meeting of Urswick, Bardsea & Stainton Parish Council, held remotely at 7.30 p.m. on Wednesday 5th May, 2021

Present: Cllrs; J Keen; D Chamberlain; N Cowsill; L Birchall

1. To elect Chairman for the Council year 2021-22 and receive signed declaration of acceptance of office.

Resolved: Councillor Keen duly elected as Chairman of the Council for 2021-2022. A declaration of acceptance office was signed.

2. To elect a Vice Chairman for 2021-22 and signed declaration of acceptance of office.

Councillor Winder was proposed as Vice Chairman of the Council for 2021-2022. To re-agenda for next meeting.

3. To receive and approve apologies for absence.

Cllr Winder

4. Declarations of interests

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

None

5. Requests for dispensations

None received.

6. To authorise the Chairman to sign as a correct record the minutes of the meeting of the Council held on 25th February, 2021

Resolved: That the minutes are signed by the Chairman as a correct record.

7. To agree Parish Council representatives for Highways and Tarn Working Group

Cllr Chamberlain to continue as representative for Highways. Cllrs Chamberlain & Keen for Tarn Working Group.

8. To review Parish Council standing orders, financial regulations and asset register.

The Council documents were reviewed and re-approved

9. To note progress on matters not on today's agenda - for report and observation only

- site formally known as the Derby Arms has been sold

- new work is taking place at Bankfield property

10. To consider co-option application for Bardsea vacancy

Not received. Also to note 2 further vacancies have arisen - Bardsea & Urswick.

11. Public Forum: Questions, comments or concerns from any local resident.

None present

12. Reports from District and County Councillors on matters of interest to Councillors and residents (for information only).

None present. Notification from Cllr Willis re new HIMS system.

13. a). To consider/confirm the Council's response to the following planning applications:

SL/2021/0202 - The Hawthorns, Bardsea - Demolition of existing double garage & construction of new single garage with bedroom accommodation over.

Resolved: to ratify response of no objections submitted.

SL/2021/0177 - Old Stainton Hall, Long Lane, Stainton - Removal of roughcast/pebbledash from the main part of the building

Resolved: to ratify response of no objections submitted.

SL/2021/0116 - Holme Bank Farm, Little Urswick - Erection of a new purpose built cattle shed

Resolved: to ratify response of no objections submitted with comment re ensuring there is no plans for lighting.

SL/2021/0384 - Hewitt Close, Horse Close Lane, Great Urswick - Demolition of conservatory & erection of a single storey rear extension

Resolved: Response of no objections

SL/2021/0225 - Briardene, Birkrigg - Alteration and extensions including partial raising of roof to provide 1st floor living accommodation

Resolved: Response of no objections

b). To note decisions on planning applications:

None

c). To raise/note any other planning/development/enforcement issues:

- Long Lane Svc Station enforcement enquiry - notification of no development breach. The PC question this conclusion
- Gynring, Little Urswick - advice that planning enforcement compliance letter has been sent.
- The Coot on the Tarn - notification of no breach of planning regarding access to the Tarn during development plans SL/2019/0596. Resolved: To write to the occupier to request that access is re-instated.

14. To consider any representation/response to CA13/31 Application to correct non or mistaken Commons registration Register Unit CL38, Urswick Tarn

The Council were satisfied that the documents provided the necessary evidence. Resolved: no objection to the correction.

15. To receive an update from the Tarn working group, consider request for use of 12v powered boat motor on the Tarn & agree any actions.

Cllr Chamberlain is in communications again with EA to look again at rebuilding of the beckmouth whilst it is not flooded. There has been no return of knotweed. Fishing pegs have dried out. There will be a need to find extra licence collection support due to the resignation of Cllr Bolt.

The request re 12v powered boat was discussed. The Council were in agreement that the highest priority is to the wildlife and maintaining the Tarn from further erosion. Resolved: Clerk to respond with explanation for refusal.

16. To receive update on wall built without permission on Stainton Green (NC)

Cllr Cowsill will speak to the person responsible re removal.

17. To consider response to consultation on removal of BT phoneboxes at Stainton/Little Urswick & Great Urswick.

To re-agenda for next meeting.

18. To consider investigating investigating initiative to fund payment to local Farmers in assistance of clearing flooded roads (LB)

Frustration with regular flooding has prompted the idea of an initiative to fund local Farmer/contractors to keep the roads traversible. The Environment Agency has confirmed that this can be done as long as the contractor has a waste transfer licence. £150 for 3 year. The PC would need to look at specifications for contractors with CCC. Costs unknown at this stage. Resolved: Cllr Birchall to proceed to investigate the costs and requirements. Also Clerk to look into whether the former LAP flooding funds are accessible.

19. To receive updates on Parish Steward jobs

Catwalk - Cllr Keen to ask Zest if they would be interested in doing this.

20. To consider insurance quotes and appoint insurer.

3 quotes received. Zurich Renewal of £488.18

2 further quotes: BHIB - £646.43; Came & Co - £663.40

Resolved: To proceed with Zurich renewal.

- 21. To agree payments in accordance with the budget as listed below.
The following payments were approved:**
Clerks Salary (standing order)
Clerks Expenses (TBC) - £44.50
SLDC (Bins) - £358.49
D M Payroll Services - £120
CALC (annual) - £269.62
F Ebbs (Internal Audit) - £50
Insurance - Zurich - £488.18
- 22. To note completion of bank reconciliation & budget review for 4th quarter and financial year (circulated and approved by Cllr Chamberlain)**
Noted
- 23. To approve & sign AGAR 2020/21 Certificate of Exemption from External Audit Limited Assurance Review**
Resolved: To approve and sign
- 24. To note and approve completion of AGAR Internal audit for 2020/2021**
Noted and approved
- 25. To approve AGAR 2020/2021 Governance Statement**
Resolved: To approve and sign
- 26. To approve AGAR 2020/2021 Accounting Statement**
Resolved: To approve and sign
- 27. To note exercise of public rights will take place between 1/7/21 & 11/8/21.**
Noted
- 28. To note correspondence received (circulated) and decide on any response required. (Clerk)**
Resignations received from Cllr Jill Bolt and Cllr Alan Dewar. Vacancy process will be started by the Clerk and advertised once co-option can take place.
- 29. To receive items for the agenda for the next meeting.**
Coot access to the Tarn/phone box consultation/Hooks Lane enforcement notification/vacancies
- 30. To confirm date and time of next meeting.**
24th June, 2021 - venue to be confirmed

Signed: *B Workman* (Clerk)
5th May, 2021