

**Minutes of the Annual Urswick, Bardsea & Stainton Parish Council meeting, held at 7.00 p.m. on Thursday 19<sup>th</sup> May, 2022 @ Urswick Parish Rooms**

**Present: Cllrs; J Keen; J Winder; D Chamberlain (until 7.30 p.m.); N Cowsill; H Cawley; T Brimley**

**1. To elect Chairman for the Council year 2022-23 and receive signed declaration of acceptance of office.**

Cllr Keen was elected as Chair and signed a declaration of acceptance of office.

**2. To elect a Vice Chairman for 2022-23 and signed declaration of acceptance of office.**

Cllr Winder was elected as Vice Chair and signed a declaration of acceptance of office.

**3. To receive and approve apologies for absence.**

None received.

**4. Declarations of interests**

**To receive declarations by elected and co-opted members of interests in respect of items on this agenda.**

Cllr Cowsill declared a non pecuniary interest in agenda item SL/2022/0354

**5. Requests for dispensations**

None received.

**6. To authorise the Chairman to sign as a correct record the minutes of the meeting of the Council held on 21<sup>st</sup> April, 2022**

Resolved: That the minutes are signed as a correct record.

*It was resolved to bring forward discussion of agenda items 7; 14 & 15 to this point in the meeting.*

**7. To agree Parish Council representatives for Highways and Tarn Working Group**

Cllr Cawley/Chamberlain – Highways. Tarn Working Group: Cllrs Chamberlain, Keen; Brimley & Cawley. Volunteers also updated to the TWG list.

**8. To review Parish Council standing orders, financial regulations and asset register.**

Reviewed and approved.

**9. To note progress on matters not on today's agenda - for report and observation only** (items requiring a decision to be placed on agenda of next meeting)

- tree survey due beginning of June.

- gynring enforcement – no updates. Clerk will check with SLDC.

- grasscutting – there had been complaints regarding the grasscutting. This has been addressed with the contractor.

**10. Public Forum: Questions, comments or concerns from any local resident.**

Query passed on regarding responsibility for encroachment onto shared footpath @ St Marys Garth, Urswick. Clerk will look into who this should be passed onto.

**11. Reports from District and County Councillors**

Apologies received from Cllrs Willis & Cooper

**12. To consider/confirm the Council's response to the following planning applications:**

- SL/2022/0364 - Stables block and land off Stonebarrow Lane, Stainton with Adgarley - Laying of all weather surface for equine exercise and retention of stable unit on skids

Resolved: Response of no objections

- SL/2022/0414 - Feldgate, Red Lane, Bardsea - Variation of condition 2 (approved plans) attached to planning permission SL/2019/0686 (Demolition of rear and side single storey extension and erection of part single storey/ part two storey extension

Resolved: Response of no objections

- SL/2022/0354 – Petterill Bank, Little Urswick - Removal of existing vehicular access and creation of a new vehicular access onto the highway

Cllr Cowsill did not take part in the discussion/decision.

Resolved: Response of no objections

- SL/2022/0424 – Eden Lodge & House – Retention of cabin C used for storage (retrospective resubmission of SL/2020/0881)

Resolved: Response of no objections provided this remains as storage use and is never used for accommodation.

**To raise/note any other planning/development/enforcement issues:**

- Enforcement Ref 21112 – Longrigg Service Station – SLDC notification case closed with no planning breach.

- Enforcement Ref 22009 – The Coot on the Tarn (relating to SL/2020/0239) – conclusion of planning breach (window size) but no further action/enforcement case closed.

The Council feel the lack of enforcement by SLDC planning is very unsatisfactory.

Resolved: To pass concerns to Cllr Cooper to look into.

- Planning Inspectorate - Appeal by Eden Lodge relating to refused SL/2019/0615 – dismissed.

**13. To note risk assessment received regarding Jubilee event Stainton Green**

Noted & the Clerk advised she has clarified with the insurers the requirements for the use of a bouncy castle. Cllr Cowsill confirmed these will be observed and updated risk assessment forwarded.

**14. To receive report from Tarn Working Group, and updates on future Tarn Management Program.**

Draft Tarn Management Plan circulated for discussion. Actions: Cllr Chamberlain to obtain quotes for permitted reed spraying/Cllrs Chamberlain & Cawley to obtain quotes for signage/Cllr Cowsill to make enquiry re quote for Catwalk.

Lifelabels for Croft & Landing in place this month.

To re-agenda for next meeting for adoption and further actions.

**15. To continue discussions regarding Tarn safety & signage**

See agenda item 14.

**16. To discuss cost options for weather shelter for school bus @ Great Urswick**

The Clerk confirmed that charitable & non charitable donations can be accepted & Cllr Cawley has advised that there have been 2 future Urswick bingos' nominated to the PC which will amount to approximately £500. (plus £500 from Cllr Coopers Locality funding and £500 CIL).

Further bus shelter options circulated.

Resolved: To proceed with Ace Shelters Heritage shelter with perching seat. Approx £330 + VAT

Clerk will now move forward with permissions and grants.

**17. To discuss Common Land**

Advice received from Commons Registration about process of enforcement of Common Land illegal works and obstruction of access. Issues known within the Parish at Urswick are access blocked at development site for Coot (relating to planning application SL/2018/0754)

Resolved: To write advising of works being carried out on Common Land without permission as well as access to common land being blocked and requesting re-instatement of access.

2<sup>nd</sup> site known is historic obstruction of access at Church Road House. To put on next agenda.

**18. To receive updates on Parish Steward jobs**

Lifelabels being installed (see agenda item 14). Other jobs: Rec Lane/noticeboard post at Great Urswick/saplings on Stainton Green.

**19. To note insurance renewal at £494.57**

Noted

- 20. To agree payments in accordance with the budget as listed below.**  
Clerks Salary (standing order)  
Clerks Expenses - £37.60  
Urswick PCC - £ 15  
CALC (annual) - £269.62  
Insurance - £494.57
- 21. To note correspondence received (circulated) and decide on any response required. (Clerk)**  
Resignation received and noted from Cllr Coles (Bardsea). The Clerk confirmed SLDC have been advised and required notice advertised.
- 22. To receive items for the agenda for the next meeting.**  
Tarn Management Plan adoption/bus shelter/request from Little Urswick Green Committee for grasscutting contribution/ongoing matters.
- 23. To confirm date and time of next meeting.**  
Thursday 30th June, 2022 @ Stainton.

Signed: *S Workman* (Clerk)  
19<sup>th</sup> May, 2022

**MINUTES REMAIN IN DRAFT UNTIL APPROVED AT THE NEXT MEETING**