

**Minutes of the Meeting of Urswick, Bardsea & Stainton Parish Council, held at 7.00 p.m. on Thursday 19<sup>th</sup> January, 2023 @ Urswick Parish Rooms.**

**Present: Cllrs; J Keen; J Winder; T Brimley; J Scott**

- 1. To receive and approve apologies for absence.**  
Apologies received from Cllr Chamberlain & Cllr Cawley
- 2. Declarations of interests**  
**To receive declarations by elected and co-opted members of interests in respect of items on this agenda.**  
Cllr Winder regarding Little Urswick Village Green trees.
- 3. Requests for dispensations**  
None
- 4. To authorise the Chairman to sign as a correct record the minutes of the meeting of the Council held on 8<sup>th</sup> December, 2022**  
Resolved: That the minutes are signed as a correct record
- 5. To note progress on ongoing matters not on today's agenda - for report and observation only** (items requiring a decision to be placed on agenda of next meeting)  
Updates relate to items on the agenda.
- 6. Public Forum: Questions, comments or concerns from any local resident.**  
None present.
- 7. Reports from District and County Councillors on matters of interest to Councillors and residents (for information only).**  
Cllr Cooper attended and reported on:
  - reply from planning enforcement
  - Bankfield enforcement enquiry now closed (Clerk to check as SLDC withdrew the closure notice).
  - SLDC officers now have more power to issue fixed penalty notices for things such as fly tipping/dog fouling etc.
  - Westmorland & Furness Council structure
- 8. To consider/confirm the Council's response to planning applications received (*please see separate list on the website prior to the meeting*) and raise/note any other planning matters**  
Applications:  
SL/2022/1156 - Bank End, Great Urswick - Two dwellings with private access track  
Withdrawn.  
SL/2022/1169 - The Old School House, Bardsea - discharge of condition 3 attached to planning permission SL/2022/0702) Resolved: response of no objections  
SL/2022/1174 - Petteril Bank, Little Urswick - Remove existing vehicular access and create a new vehicular access point (Resubmission of SL/2022/0354) -  
Resolved: response of no objections.
- 9. To consider Openreach request for 2 poles on verge of Adgarley Green, Stainton.**  
No objections in principle. Clerk to check with Cllr Cowsill re date for response and any issues.
- 10. To receive update on Common land access obstruction at the Coot and agree any further action.**  
SLDC enforcement have issued a letter to the owners requiring them to move the materials by 5<sup>th</sup> February to allow for access to be gained to the common land, and has also asked for an update as to when the replacement oak tree will be planted. To keep on the agenda.
- 11. To note response regarding planning enforcement letter and agree any reply**  
Response circulated. Councillors are still unhappy with the lack of enforcement.  
Resolved: To reply with specific enforcement case details and to submit a Freedom of Information request on how many times enforcement is applied.
- 12. To review and agree boat and fishing licences for 2023**  
Various options discussed and then agreed. To proceed with new permits from May and Cllr Keen to speak to owner of holiday letting house regarding possible annual permit.

**13. To note installation of signs at Croft & Landing and approve updated Tarn risk assessment**

Sign installation noted. Photos to be taken for insurance purposes. Risk assessment requires addition for blue green algae before approval at the next meeting.

**14. To receive updates from the Tarn Working Group**

There has been little opportunity for any work due to water levels. Reeds need to be cut back and some clearing. To follow up on contractors to do this.

**15. To consider quote for proposed Catwalk**

Quote received for £1895 + VAT. More specification needed on the quote. Cllr Keen to follow up.

**16. To continue discussions regarding future tree planting at The Hagg/Croft & Landing and receive report on South Lakes orchard group (TB).**

Discussion regarding fruit trees and possible orchard. Cllr Brimley to contact Orchard group for their advice. Land needs to be cleared first.

**17. To consider quotes for tree works required.**

Only 1 quote received. Clerk to chase up other quotes.

**18. To consider grass cutting contract for 2023.**

Costs received from current contractor for 2023 season. Resolved: To renew.

**19. To discuss Parish Council earmarked reserves.**

Details and purposes of reserves discussed.

**20. To review resolution made on agenda item 14 from meeting on 8<sup>th</sup> December, 2022 "To discuss and approve budget for 2023/2024 and agree Precept request" (as per request from Councillors).**

At the December meeting, it was believed that provision needed to be made for £2k election costs in May 2023. The Parish Council has now been advised that these will be covered by the new WAF Council. There is still a general need to maintain provision in reserves for possible future election costs.

Various options were discussed again regarding the precept needed and use of any end of year surplus. Reserves are at a healthy and advised level.

Resolved: Precept request to be made of £9550 and SLDC request form signed.

**21. To receive updates on Parish Steward jobs**

Catwalk quote/clearing at Tarn/Hagg.

**22. To agree payments in accordance with the budget as listed below.**

Clerks Expenses - £38.30

Clerk Salary - by standing order + £28.08

HMRC - £6.60

Urswick PCC - £TBC

SLDC (rent land Bardsea bus stop) - £60.00

Information Commissioner - £40

**23. To approve signing amendment to standing order for Clerks salary as per NALC increase.**

Resolved: To approve and sign

**24. To note completion of bank reconciliation for quarter 3 and budget review**

Circulated and Noted. Cllr Chamberlain will check.

**25. To note correspondence received (circulated) and decide on any response required. (Clerk)**

Email from resident regarding volunteer clearing vegetation on the Hagg and future management and conservation of the land. Clerk to reply.

**26. To receive items for the agenda for the next meeting.**

Ongoing matters.

**27. To confirm next meeting as Thursday 2<sup>nd</sup> March, 2023 at Stainton**

Confirmed

Signed: *S Workman* (Clerk)  
19<sup>th</sup> January, 2023