

**Annual meeting of Urswick, Bardsea & Stainton Parish Council, to be held at 7.00 p.m. on Thursday 18<sup>th</sup> May, 2023 @ Urswick Parish Rooms.**

## **AGENDA**

- 1. To elect Chairman for the Council year**
- 2. To elect Vice Chairman for the Council year.**
- 3. To note 2 vacancies (Urswick ward & Bardsea ward) following uncontested elections.**
- 4. To receive and approve apologies for absence.**
- 5. Declarations of interests**  
**To receive declarations by elected and co-opted members of interests in respect of items on this agenda.**  
Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)
- 6. Requests for dispensations**  
The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
- 7. To review Council documents: Standing orders; Financial Regulations; Code of Conduct; Asset Register and Risk Assessment.**
- 8. To agree Councillors to represent Highways, Tarn working Group and any other groups/committees**
- 9. To review Parish Council internal controls**
- 10. To approve Parish Council insurance renewal**
- 11. To authorise the Chairman to sign as a correct record the minutes of the meeting of the Council held on 20<sup>th</sup> April, 2023**
- 12. To note progress on ongoing matters not on today's agenda - for report and observation only** (items requiring a decision to be placed on agenda of next meeting)
- 13. Public Forum: Questions, comments or concerns from any local resident.**  
The Council may wish to consider a matter in more detail at a later date before making a full response.
- 14. Report from Councillor Cooper on matters of interest (for information only).**
- 15. To consider/confirm the Council's response to planning applications received and raise/note any other planning matters**  
Applications:  
SL/2023/0362 - Mascalles Bungalw, Mascalles - Single storey rear extension and loft conversion including roof lift, forming extended kitchen and dining area on ground floor and two bedrooms, two walk in wardrobes, games room and shower room at first floor.

- 16. To receive update on Common land access obstruction at the Coot and agree any further action.**
- 17. To receive updates from the Tarn Working Group**
- 18. To consider updated quote for proposed Catwalk**
- 19. To discuss Village litterpicks**
- 20. To receive updates regarding tree planting.**
- 21. To receive updates on Parish Steward jobs**
- 22. To note receipt of CIL monies and discuss options for spending.**
- 23. To agree payments in accordance with the budget as listed below.**
  - Clerks Expenses - £76.00
  - Clerk Salary - by standing order
  - HMRC - £6.40
  - Urswick PCC - £TBC
  - Zurich - £538.57
  - Westmorland & Furness Council (Bins) - £TBC

(to note Vat claim receipt of £431.28)
- 24. To note correspondence received (circulated) and decide on any response required. (Clerk)**
- 25. To receive items for the agenda for the next meeting.**
- 26. To confirm date and time of next meeting as Thursday 29<sup>th</sup> June, 2023 @ Bardsea Maltkiln.**

Signed: *S Workman* (Clerk)  
11<sup>th</sup> May, 2023